Role Profile

Job Title: Nutritionist - Pupil and Parent Engagement, London (specific focus on London Borough of Merton)

Responsible to: Head of Nutrition and Public Health, Chartwells

Location: Mobile Worker

Department: Chartwells

Hay Grade/Work Level: Hay Grade E

Salary: Dependant on experience.

This role profile is a guide to the work you will initially be required to undertake. It may be changed from time to time to incorporate changing circumstances. It does not form part of your contract of employment.

Overall Purpose of the Role

The Nutritionist will be dedicated to the Merton contract with some expansion into the wider London area where necessary. Reporting into the Head of Nutrition and Public Health with dotted line management to the Merton Contract Director, this role is essential in increasing the uptake of the service we provide to the schools. The nutritionist will be responsible for following existing Chartwells nutrition programmes however will also bring their own ideas and initiative to drive the uptake of meals by focusing on engaging with schools, pupils, parents and public health teams. The candidate will also be responsible for the management of menu compliance to government legislation and overseeing the special diet process.

The Nutritionist will be responsible for engaging closely with schools, parents and pupils to educate them around healthy eating and the benefits of school meals to support the key objective to maximise uptake (UIFSM and beyond). Working in partnership with other nutritionists, the candidate will be responsible for encouraging and monitoring the delivery of nutrition education added value initiatives. The person will also spend time in schools educating pupils on the importance of health and wellbeing.

At a more strategic level, the nutritionist will work with the Head of Nutrition and Public Health to get involved in London based projects including partnerships with Sustainable Merton, Merton Public Health, Kitchen Social (holiday hunger charity) and others.

Health, Safety & Environment

- Ensures the safe and secure operation of all operational activities on behalf of all stakeholders
- Ensure that all legislative and One Compass operational procedures and standards are applied to provide a consistent and safe service and product for all Compass employees and customers

MAP 1

- Build and maintain positive client relationships, ensuring clients experience and value the additional support Chartwells delivers to the Merton contract (nutrition and curriculum engagement).
- Continue to deliver a nutrition programme to nominated schools in line with contract KPIs
- Deliver nutrition education sessions within schools with pupils aged 4+ years
- Build industry wide partnerships in the London area and remain knowledgeable on the priorities of the Capital/country in terms of child poverty, sustainability and school funding (UIFSM in the future).
MAP 2
- Design and deliver new approaches that enhance the nutrition and curriculum support we offer to each school/contract. All of which should be aligned to the cooking and nutrition curriculum.
- Support the Nutrition Team with the creation of new relevant resources that link our school meals to the curriculum.

MAP 3
- Provide expert knowledge on the school food standards to the business
- Ensure compliance across contract with the school food standards via auditing methods
- Support the development of special diet menus and ensure menu compliance across the contract
- Ensure compliance to the Food Information Regulations

MAP 4 - People
- Deliver training to Chartwells catering teams to educate them on: the importance of nutrition; compliance to the food based standards; special diets (KPI).
- Support delivery of engagement road shows for colleagues

Person Specification

Essential:
- BSc degree in Nutrition or equivalent (public health background preferred)
- At least an Associate Registered Nutritionist (or PH) with the Association for Nutrition – must be working towards (or have achieved) registration.
- At least two year experience working in a similar setting
- Excellent knowledge of public health nutrition and experience working with public health coordinates
- Confident in communicating to large groups of people and controlling challenging meetings/conversations
- Confident in communicating with key external stakeholders including Public Health Teams, LACA and key clients
- Must have the ability to work strategically and ensure decisions made will benefit the Merton contract as well as the Chartwells business
- Numeric and analytical skills
- Excellent verbal and written communication skills
- Demonstrates Compass values and recognition principles
- Ability to quickly gain credibility with key stakeholder groups
- Professional, organised, presentable, efficient and self motivated
- Willing to travel around the country and be away from home at times
- A passion for keeping up to date with research and national health events
- Excellent presentation skills
- Excellent IT skills
- Ability to manage a busy diary independently

Leadership behaviours:
- **Can Do** - Finds new/quicker ways of meeting goals, shows conviction in own judgement and decisions and responds quickly under pressure
- **Share Success** – Delegates tasks to develop others and ensure the most efficient methods of working
- **Passion for Quality** – Takes personal responsibility for correcting customer service problems, consistently sets demanding performance expectations and sets priorities to maximise benefits
- **Win through Teamwork** – Pursues friendly relationships with colleagues, shares own knowledge and insight and displays a high level of energy and commitment to the organisation
- **Embrace Diversity** – Listens to others and values their contributions, receptive to new and builds on ideas and acts in ethical and socially responsible manner.
- **Takes Responsibility** – Uses the right influencing techniques to gain the necessary commitment and support from others, both internally and externally

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**Internal Key Contacts and Working Relationships**

- Head of Nutrition and Public Health, Chartwells
- Contract Director and Area Managers/Development Chefs
- Senior Public Health Practitioner, Chartwells
- Regional Nutritionist, South, Chartwells
- Chartwells Nutrition Team
- Catering Teams
- Business development team

**Equipment Requirements**

- Car
- Laptop
- Mobile Phone

**Colleague Confirmation**

To apply, please send a copy of your CV and a short cover letter describing why you feel you’d be suited to the role to meg.longworth@compass-group.co.uk